



Penguicon 2011 Facilities Layout

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Table of Contents





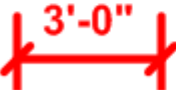
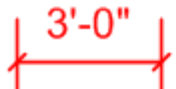
Overview	3
Exterior	4
Athens	5
Ballroom Overview	6
Ballrooms A – C	7
Ballrooms D – E	10
Ballrooms F – H	15
Boardroom	16
Dennison I	17
Dennisons II, III, and IV	18
Dennison Hallway	19
Mediterranean	20
Niles	21
Perfect Season	22
Private Dining 1	23
Private Dining 2	24
Guest Rooms & Parking Garage	25

Overview

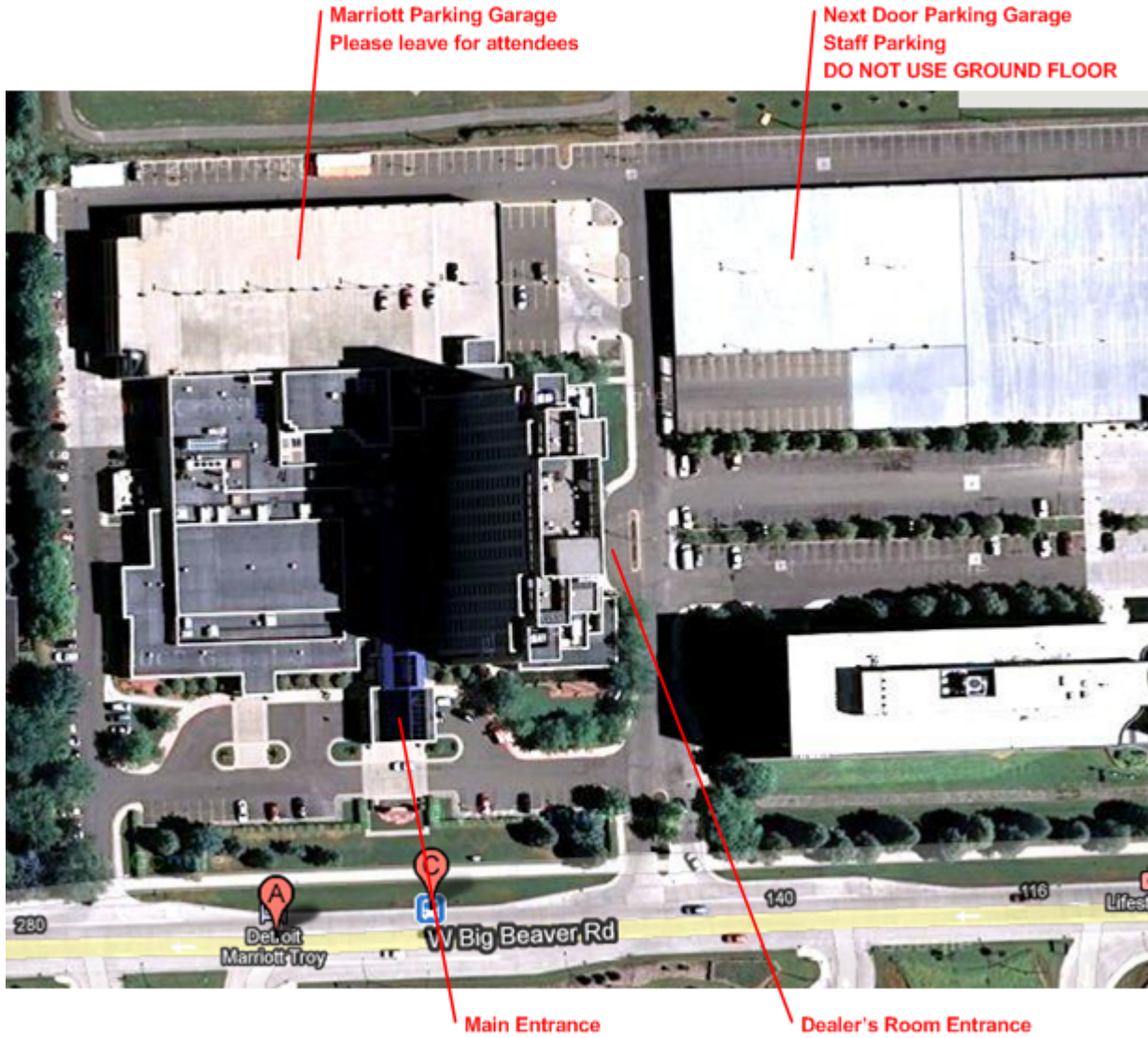
Equipment Overhead (max simultaneous use):

Tables (6x30):	52
Tables (6x18):	59
Tables (8x30):	11
Tables (8x18):	5
Tables (5' 6" Round):	6
Tables (High Top):	5
Table skirting:	89
Table round skirting:	6
Chairs:	~1280
Chairs (High):	30
Stage sections (4' x 6')	7
Stage steps:	4
Trash cans:	16
Telephone Drops:	1

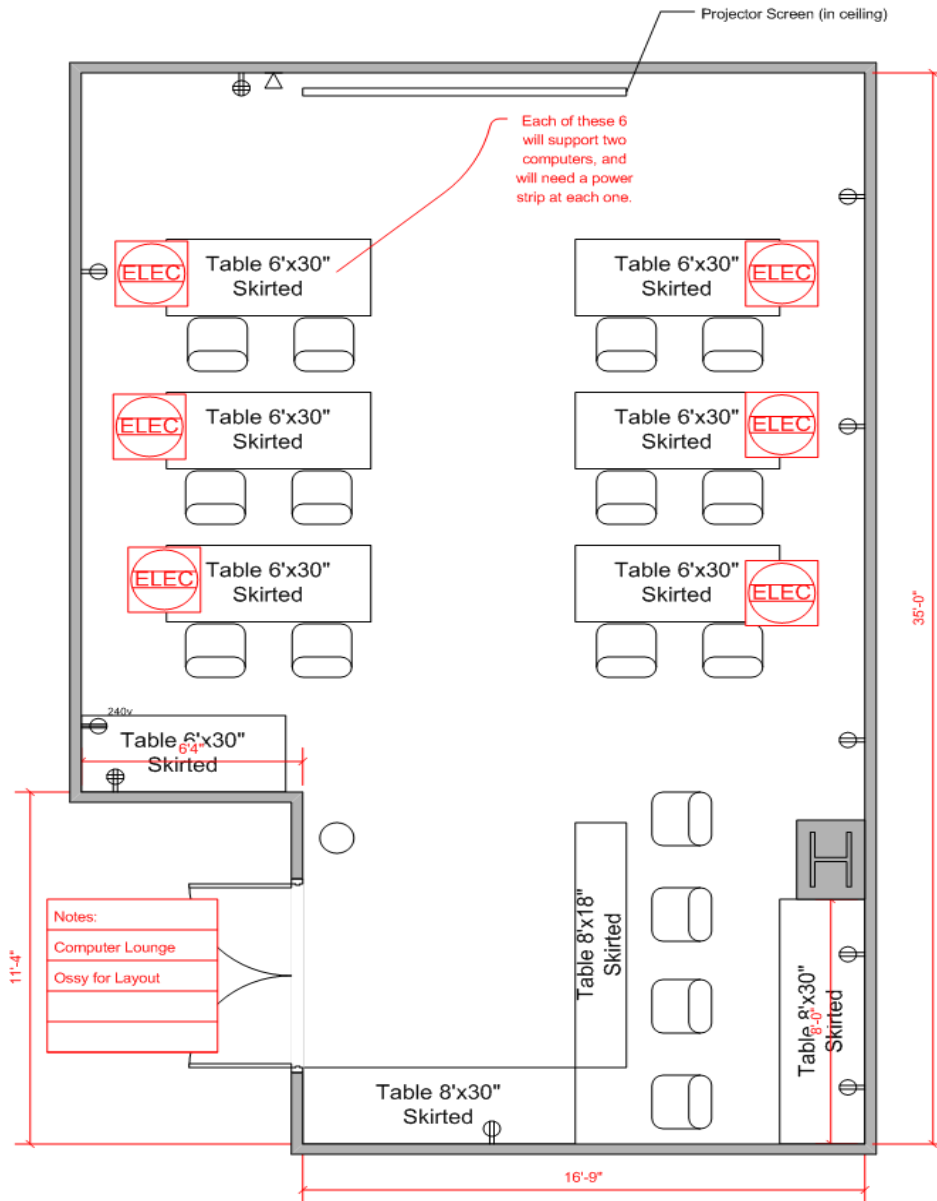
Symbols:

- 
Chair
- 
Trash Can
- 
Make sure there is power
- 
Outlet (110)
- 
Measurement for furniture placement
- 
Room measurement

Exterior



Room: Athens
Use: Computer Lounge



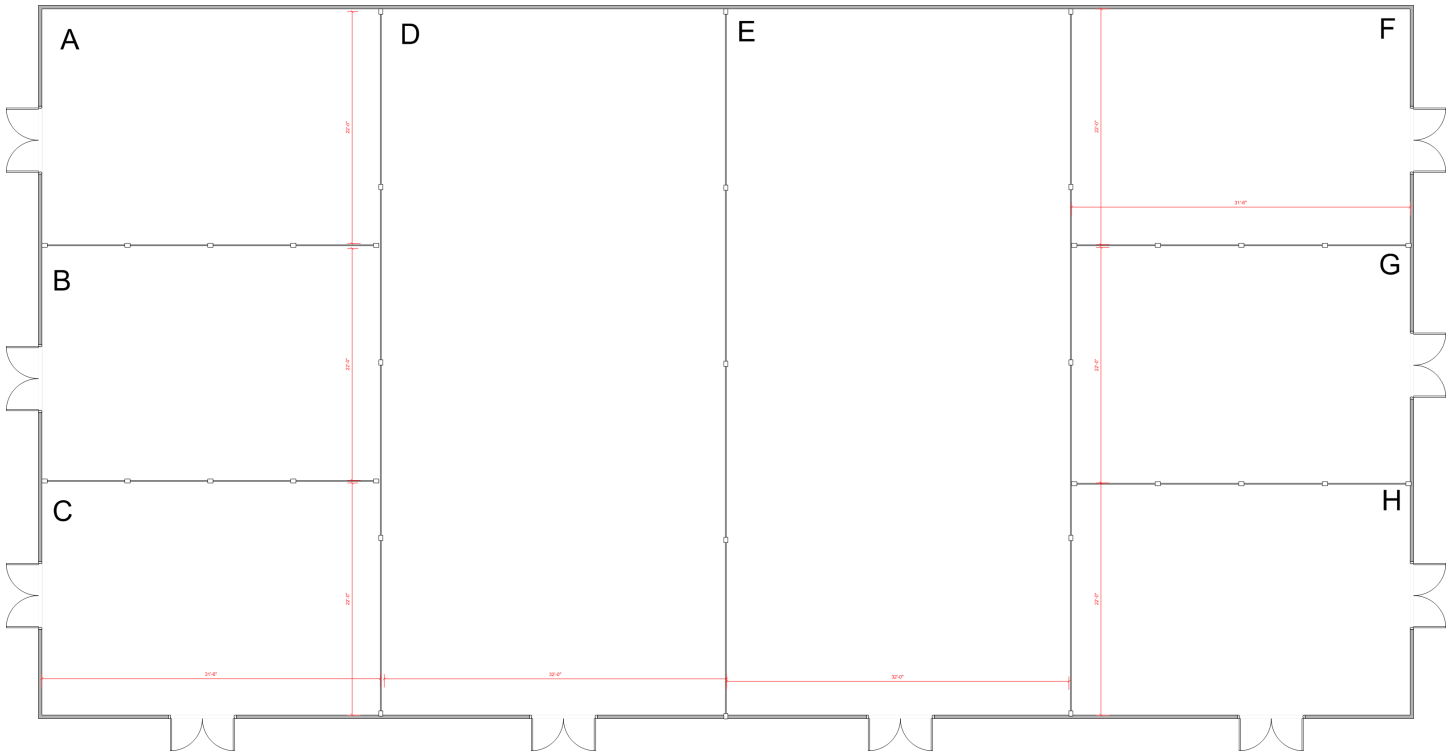
Equipment:

- 7 – Tables (6' x 30")
- 2 – Tables (8' x 30")
- 1 – Tables (8' x 18")
- 10 – Skirting
- 16 – Chairs
- 1 – Trash cans

Notes:

Power to classroom-style tables

Room: Ballrooms A through H
Use: Panels, Bigtop, Dance, etc



Notes:
This is detailed on later pages...

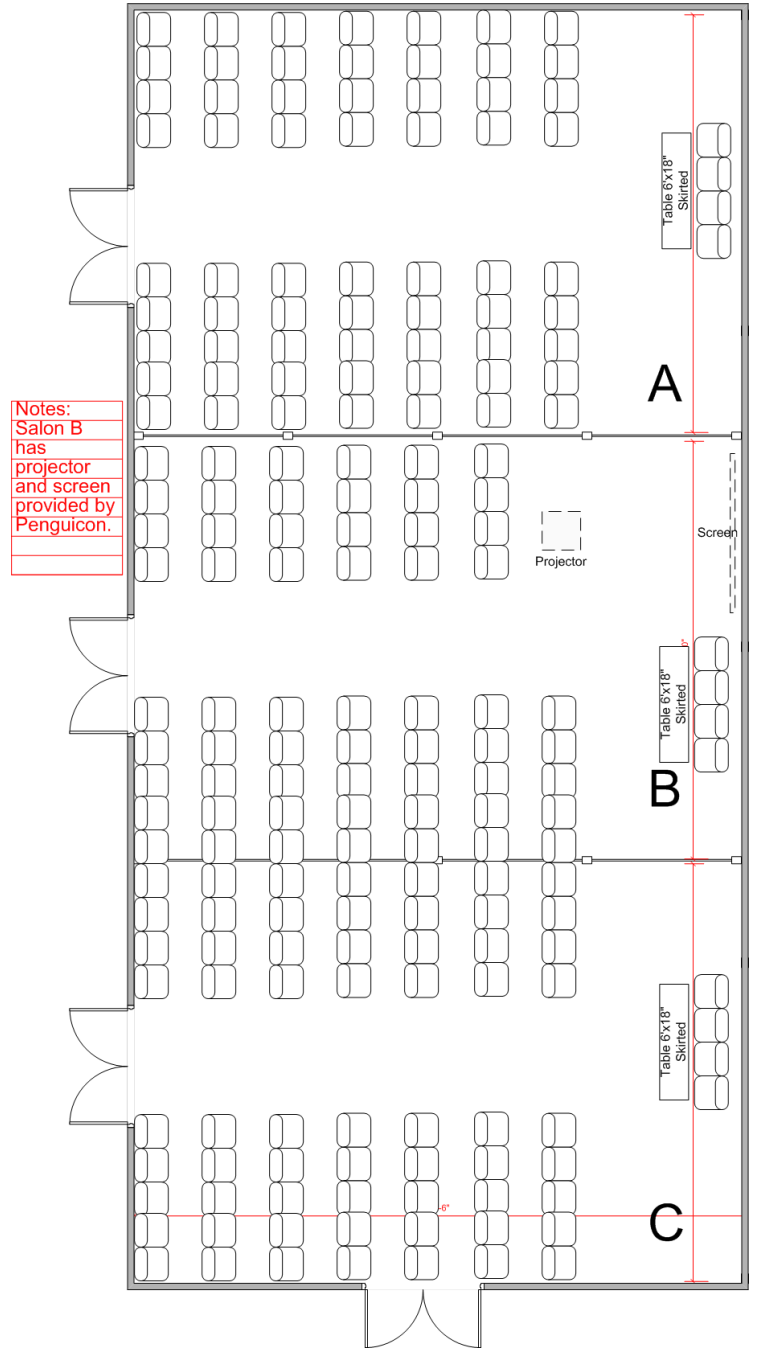
Room: Ballrooms A-C (Friday 1200 to Saturday 1100)
Use: Panel Discussions

Equipment:

- ~200 – Chairs
- 3 – Tables (6' x 18")
- 3 – Skirting

Notes:

Projector/Screen provided by Penguicon
Water service outside hallway doors



Room: Ballrooms A-C (Saturday 1200 to Saturday 2100)

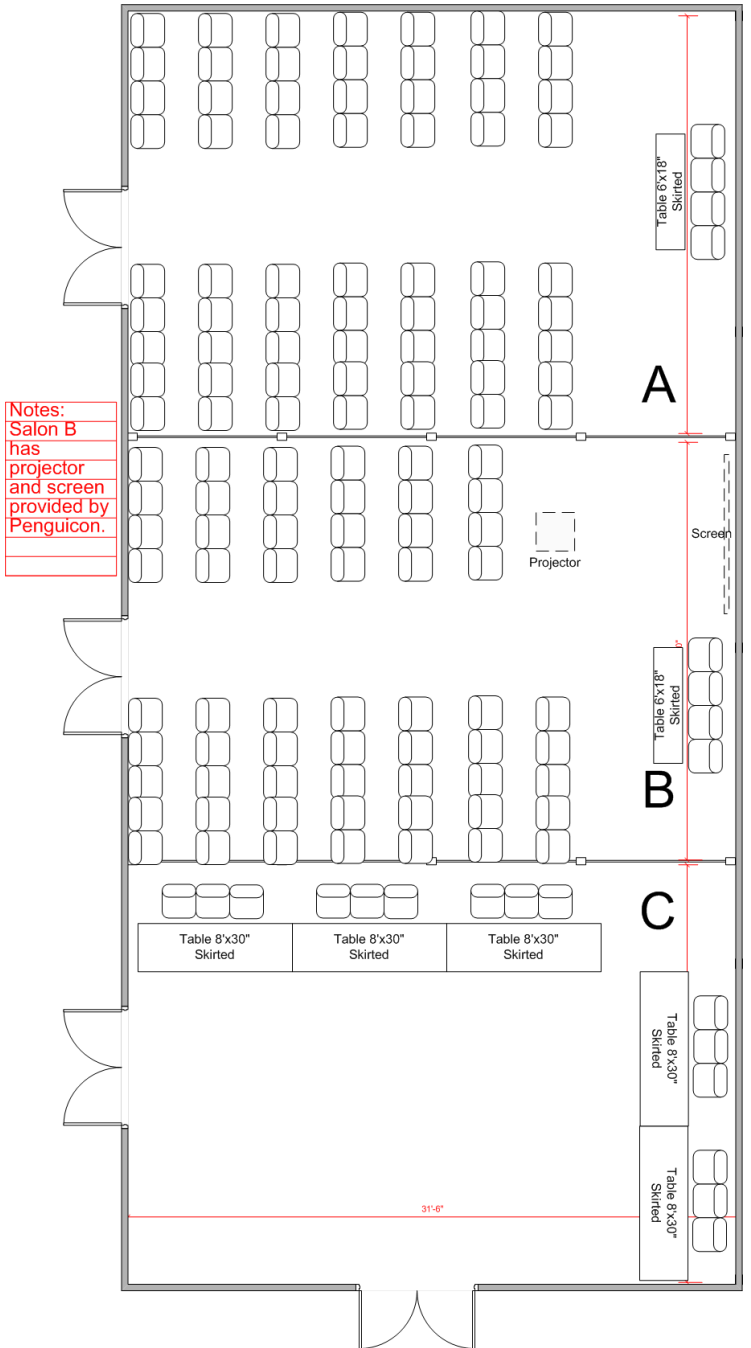
Use: Panel Discussions, Author Signing

Equipment:

- ~150 – Chairs
- 2 – Tables (6' x 18")
- 5 – Tables (8' x 30")
- 8 – Skirting

Notes:

Projector/Screen provided by Penguicon
Water service outside hallway doors



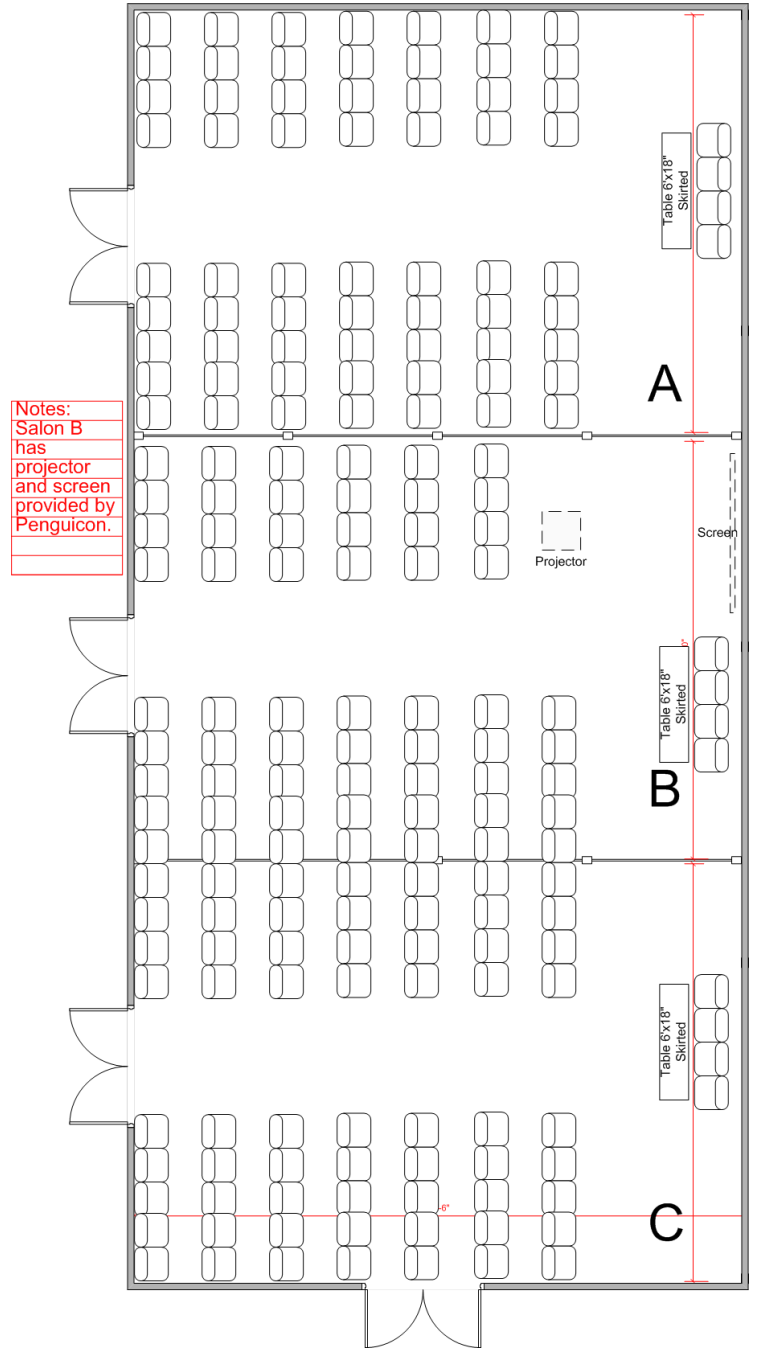
Room: Ballrooms A-C (Saturday 2200 to Sunday 1800)
Use: Panel Discussions

Equipment:

- ~200 – Chairs
- 3 – Tables (6' x 18")
- 3 – Skirting

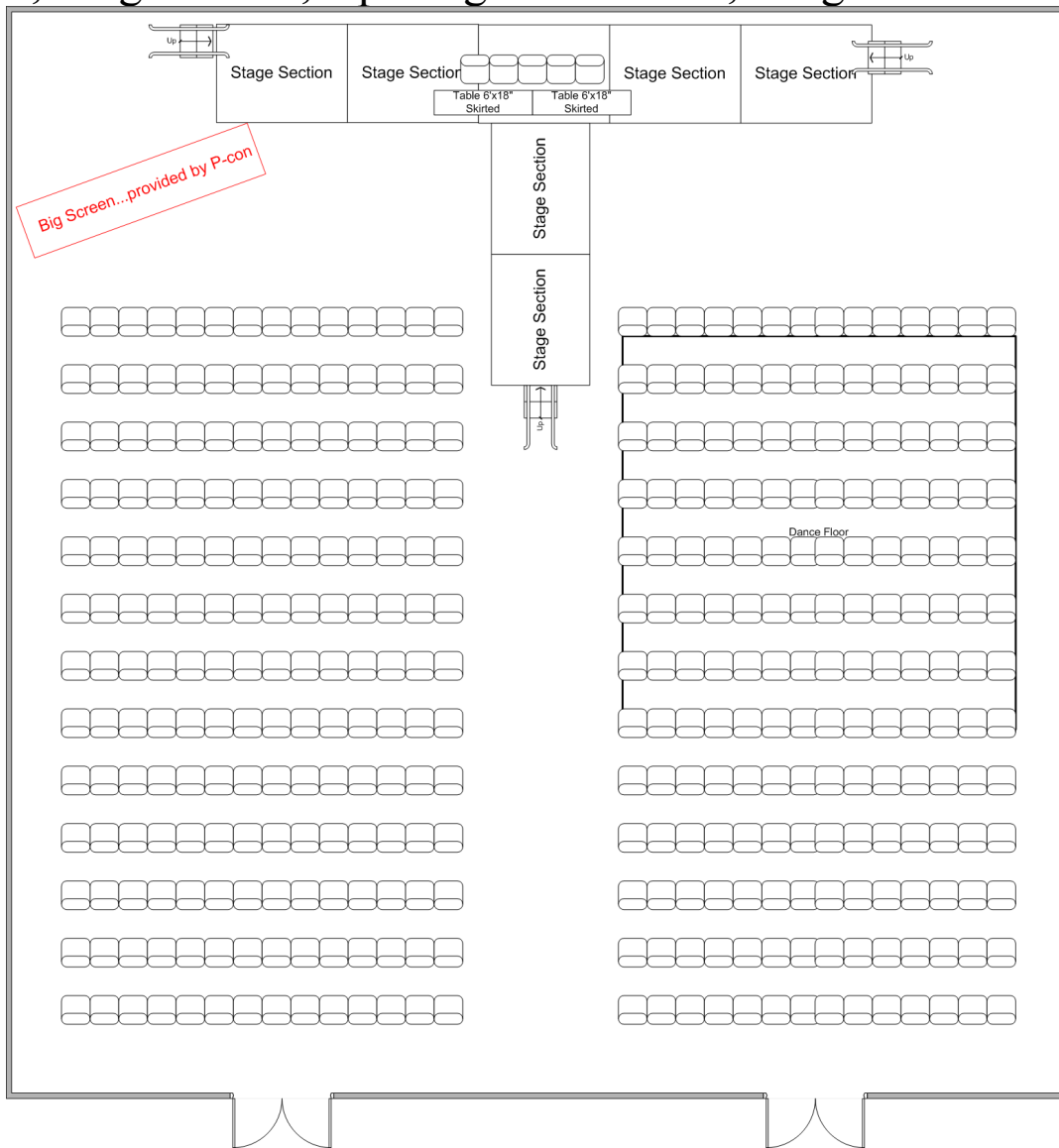
Notes:

Projector/Screen provided by Penguicon
Water service outside hallway doors



Room: Ballroom D & E (Thursday 1500 to Saturday 0200)

Use: Concert, Large Panels, Opening Ceremonies, Drag Show



Equipment:

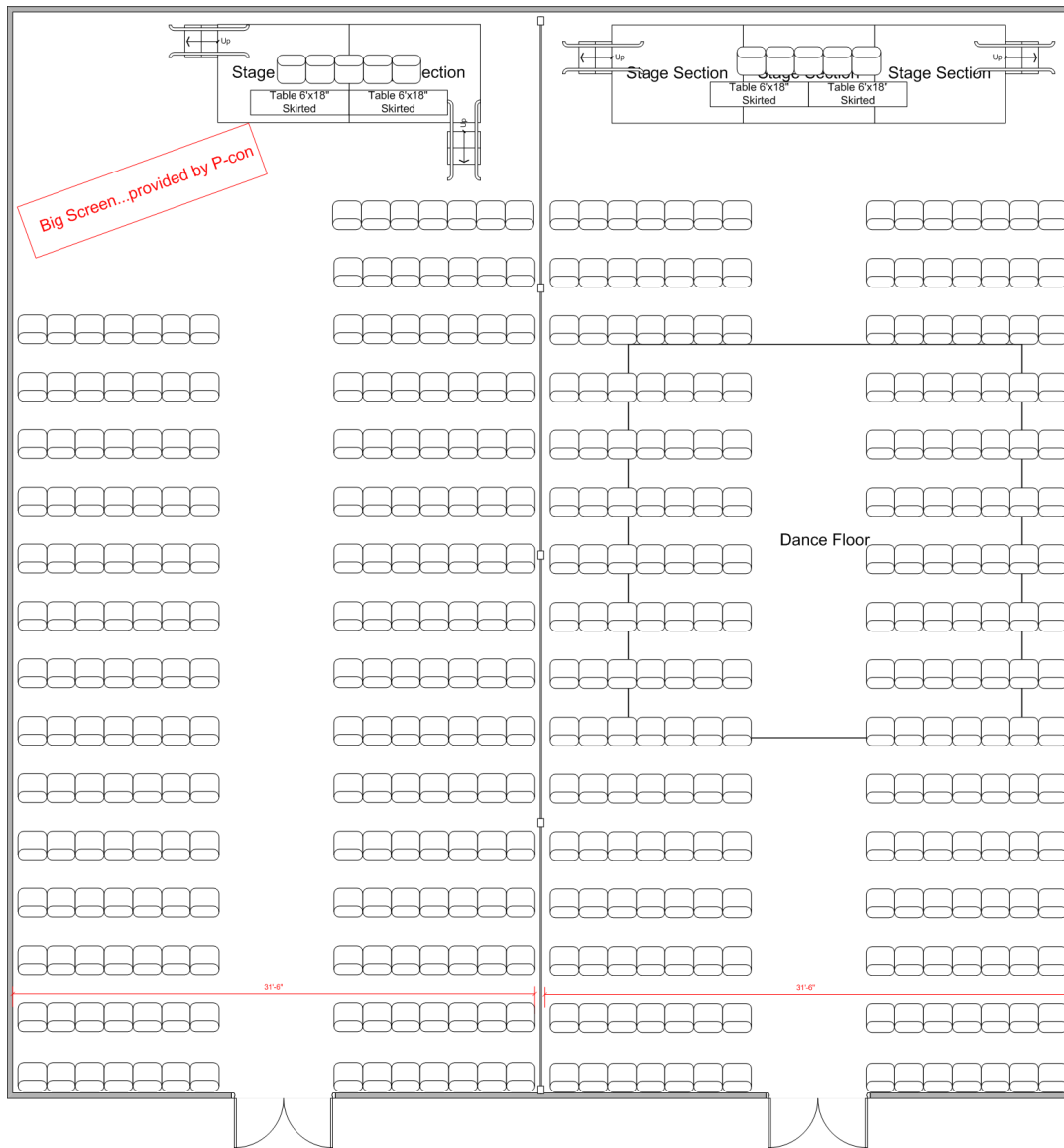
- 2 – Tables (6' x 18")
- ~400 – Chairs
- 7 – Stage sections
- 3 – Stage steps
- 2 – Skirting
- Dance floor

Notes:

- Projector/Screen provided by Penguicon
- A/V Service provided by Penguicon
- Water Service in hall

Room: Ballroom D & E (Saturday 0900 to Saturday 1800)

Use: Large Panels



Equipment:

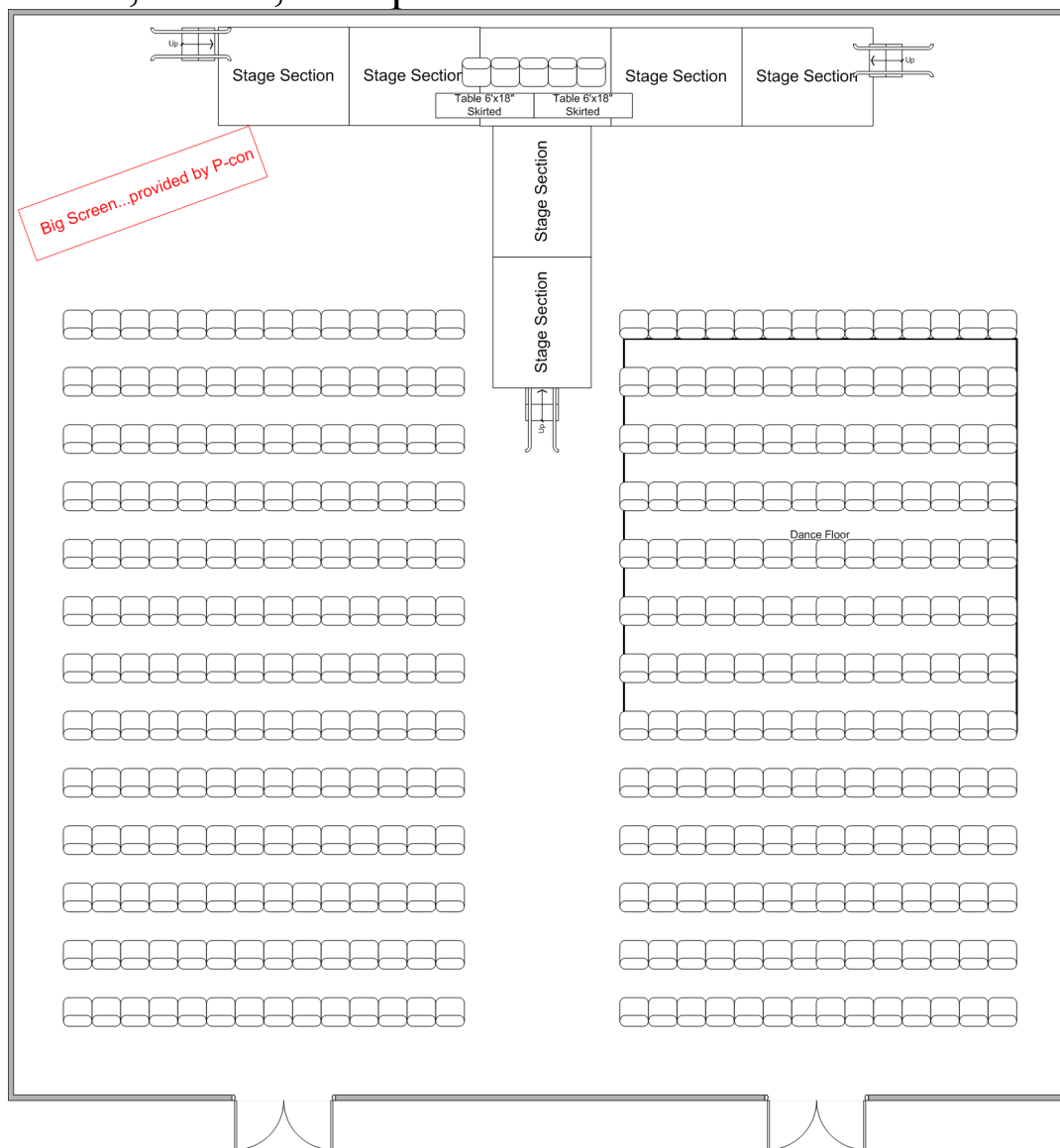
- 4 – Tables (6' x 18")
- ~400 – Chairs
- 5 – Stage sections
- 4 – Stage steps
- 4 – Skirting
- Dance floor

Notes:

- Projector/Screen provided by Penguinicon
- A/V provided by Penguinicon
- Water Service in hall

Room: Ballroom D & E (Saturday 1900 to Sunday 0200)

Use: Large Panels, Dance, Masquerade



Equipment:

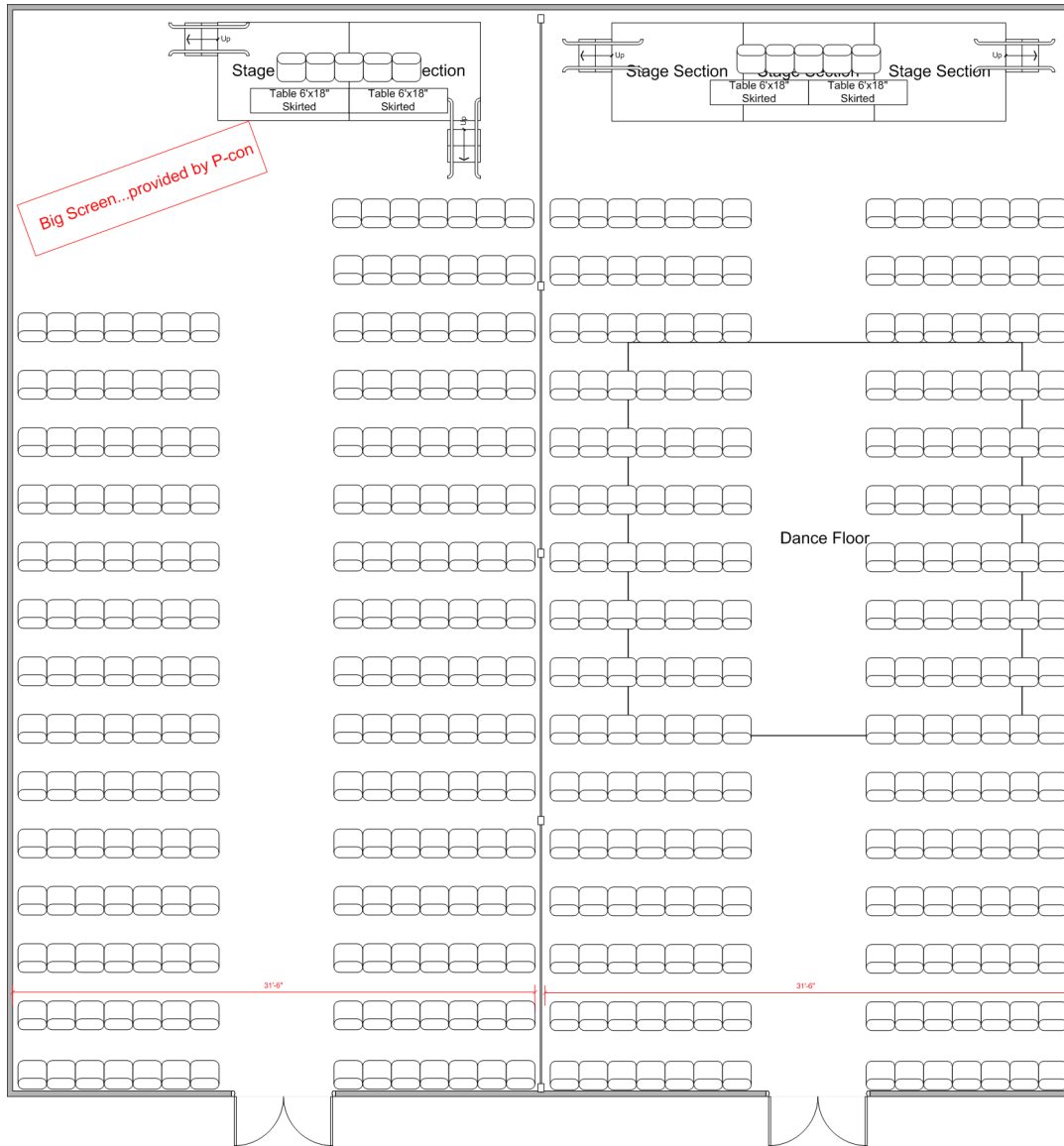
- 2 – Tables (6' x 18")
- ~400 – Chairs
- 7 – Stage sections
- 3 – Stage steps
- 2 – Skirting
- Dance floor

Notes:

- Projector/Screen provided by Penguicon
- A/V Service provided by Penguicon
- Water Service in hall

Room: Ballroom D & E (Sunday 0900 to Sunday 1300)

Use: Large Panels



Equipment:

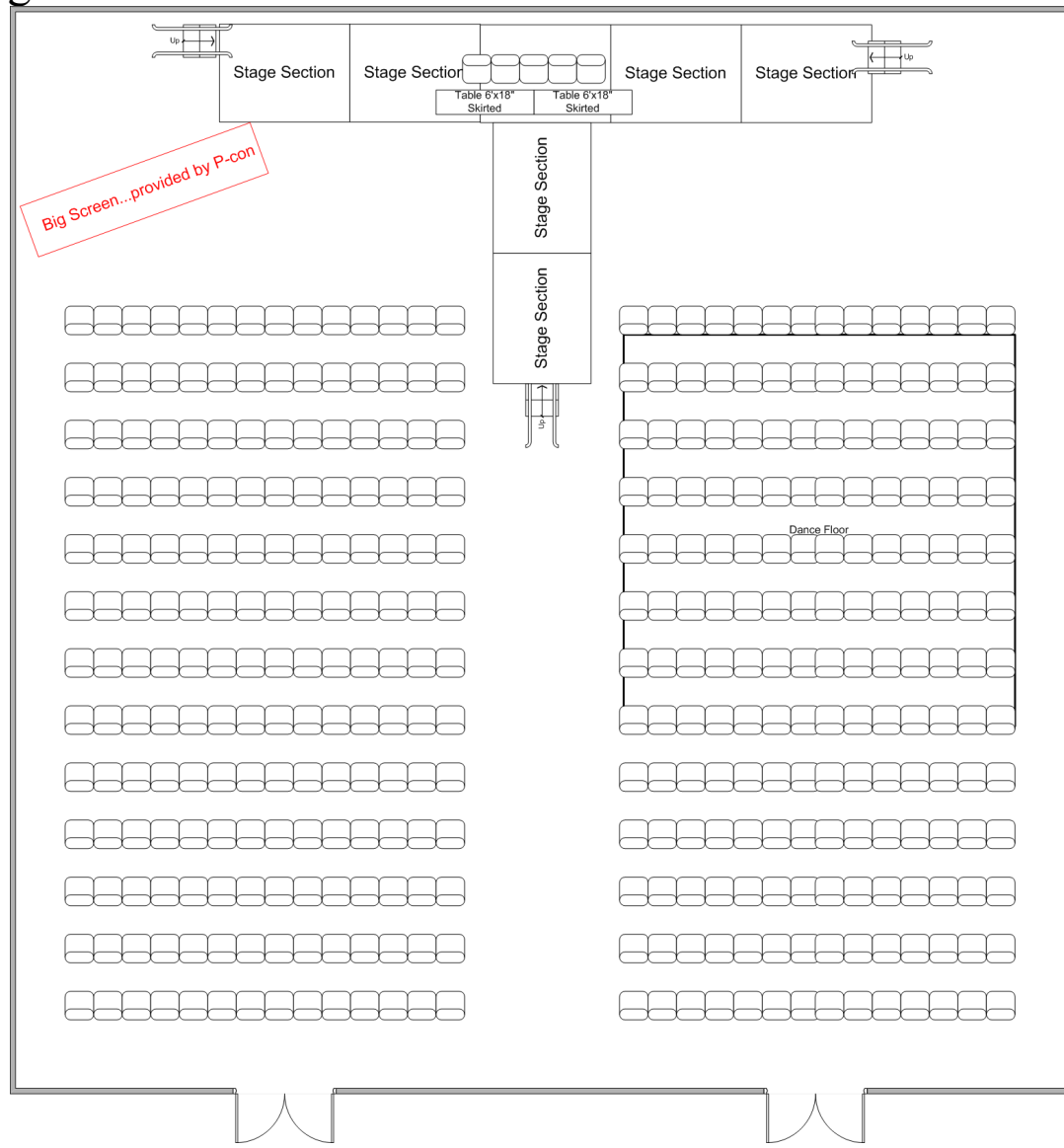
- 4 – Tables (6' x 18")
- ~400 – Chairs
- 5 – Stage sections
- 4 – Stage steps
- 4 – Skirting
- Dance floor

Notes:

- Projector/Screen provided by Penguinicon
- A/V provided by Penguinicon
- Water Service in hall

Room: Ballroom D & E (Sunday 1400 to Sunday 1800)

Use: Closing Ceremonies



Equipment:

- 2 – Tables (6' x 18")
- ~400 – Chairs
- 7 – Stage sections
- 3 – Stage steps
- 2 – Skirting
- Dance floor

Notes:

- Projector/Screen provided by Penguicon
- A/V Service provided by Penguicon
- Water Service in hall

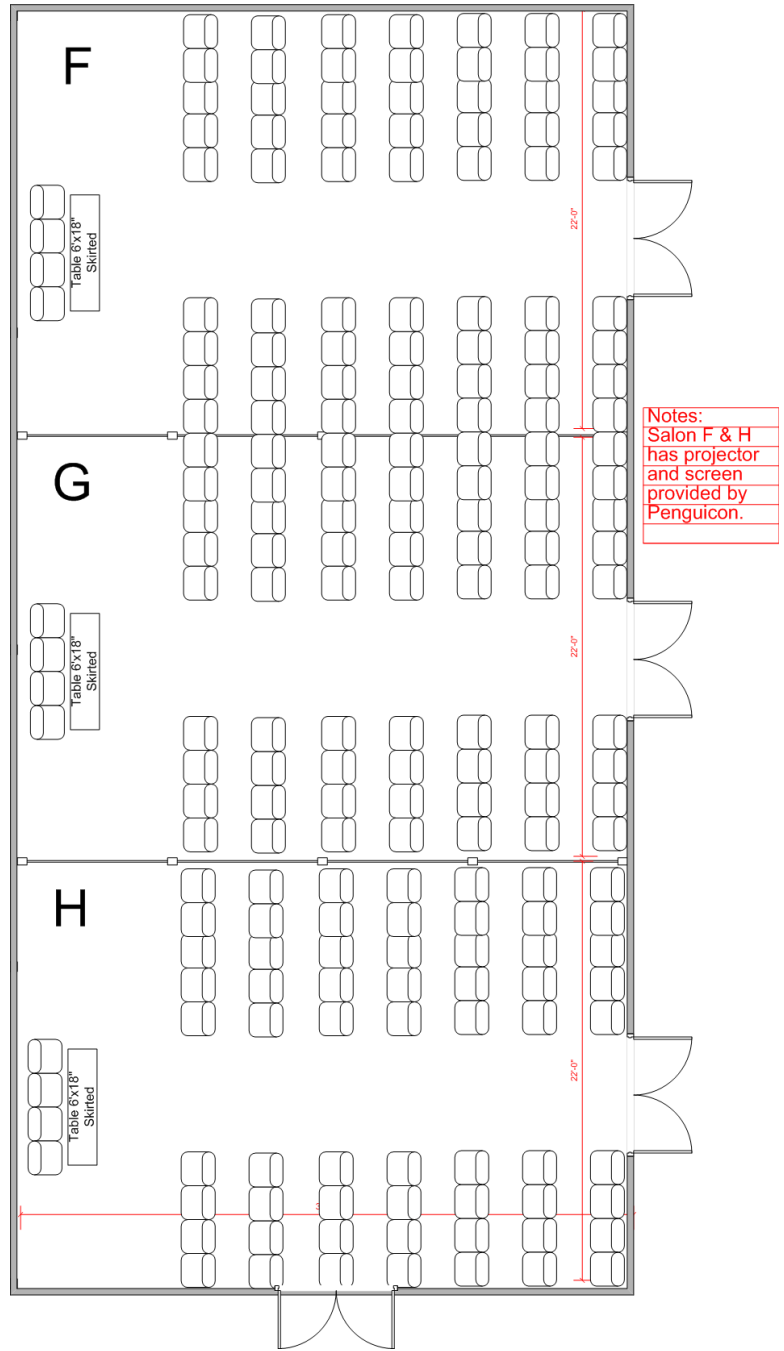
Room: Ballrooms F - H
Use: Panel Discussions

Equipment:

- ~200 – Chairs
- 3 – Table (6' x 18")
- 3 – Skirting

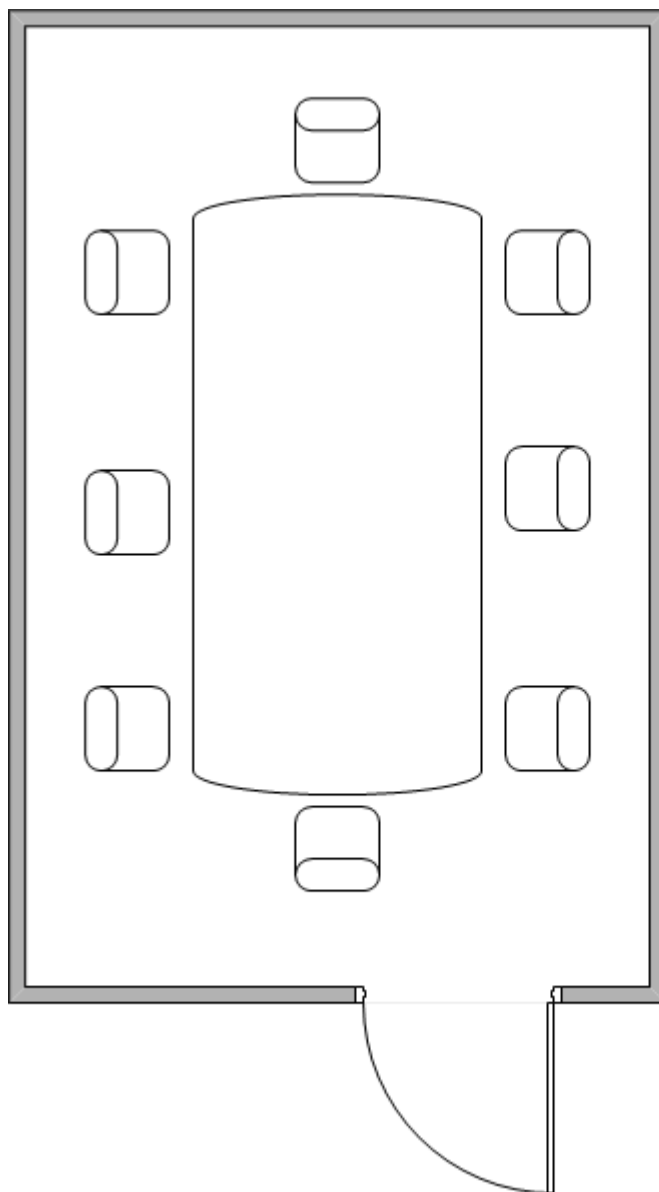
Notes:

Projectors/Screens provided by Penguicon
Water Service in hall
Aside from water service, F/G/H hallway should be left clear



Room: Boardroom

Use: Writer's Workshop, Birds of a Feather

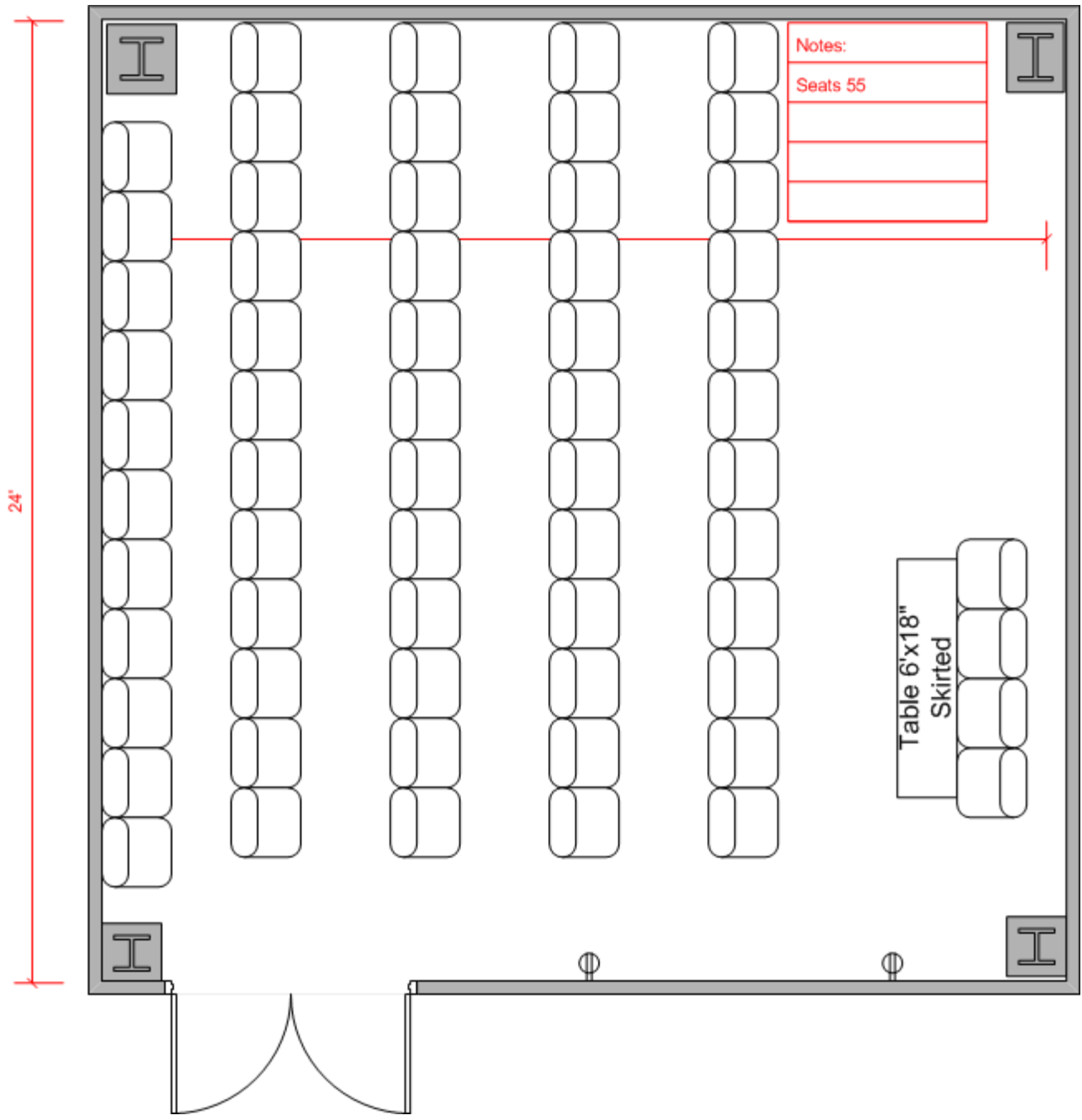


Notes:

Equipment:

None extra

Room: Dennison I
Use: Medium Panels



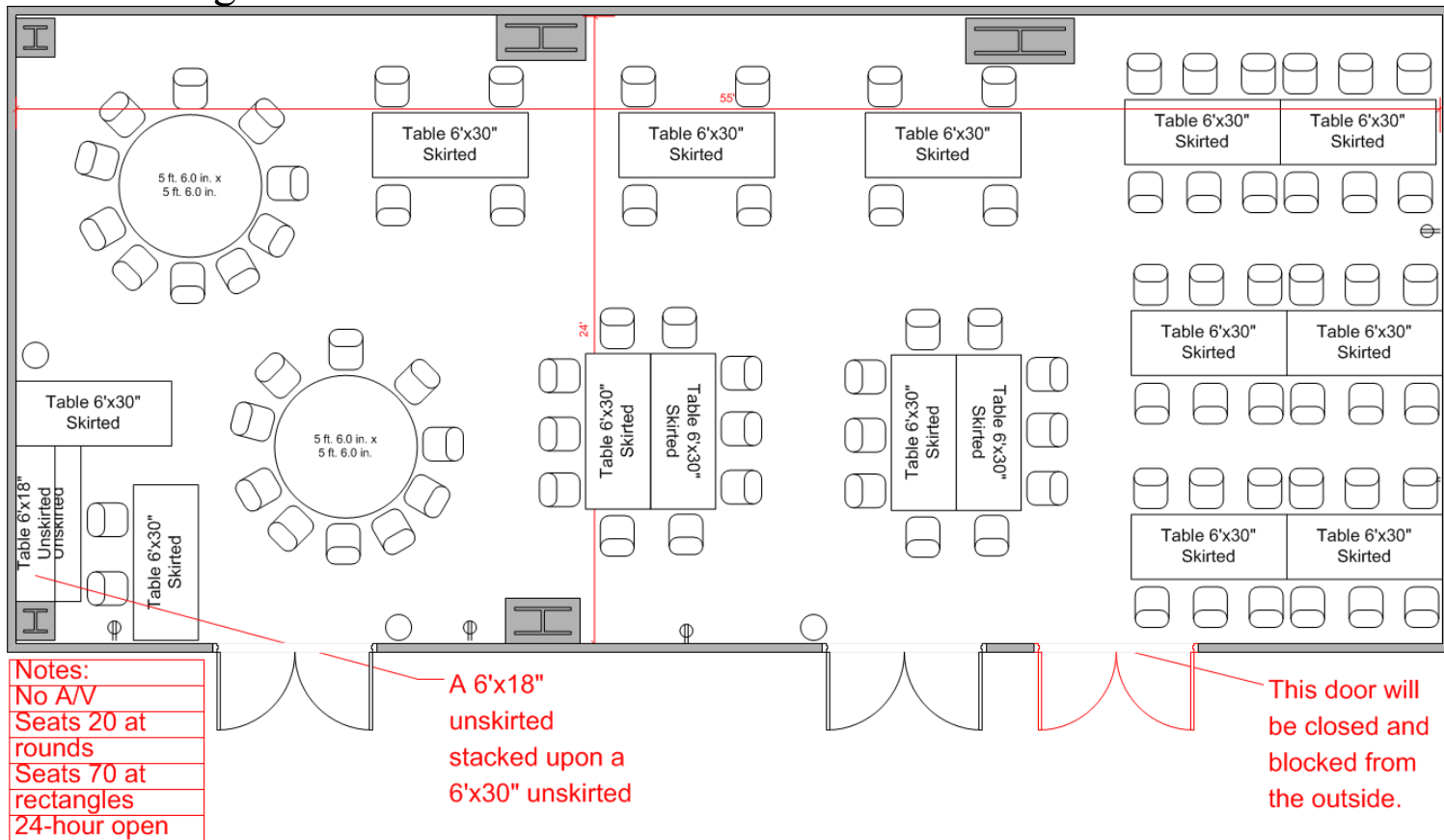
Equipment:

- ~60 – Chairs
- 1 – Table (6' x 18")
- 1 – Skirting

Notes:

Room: Dennisons II - IV

Use: Gaming



Equipment:

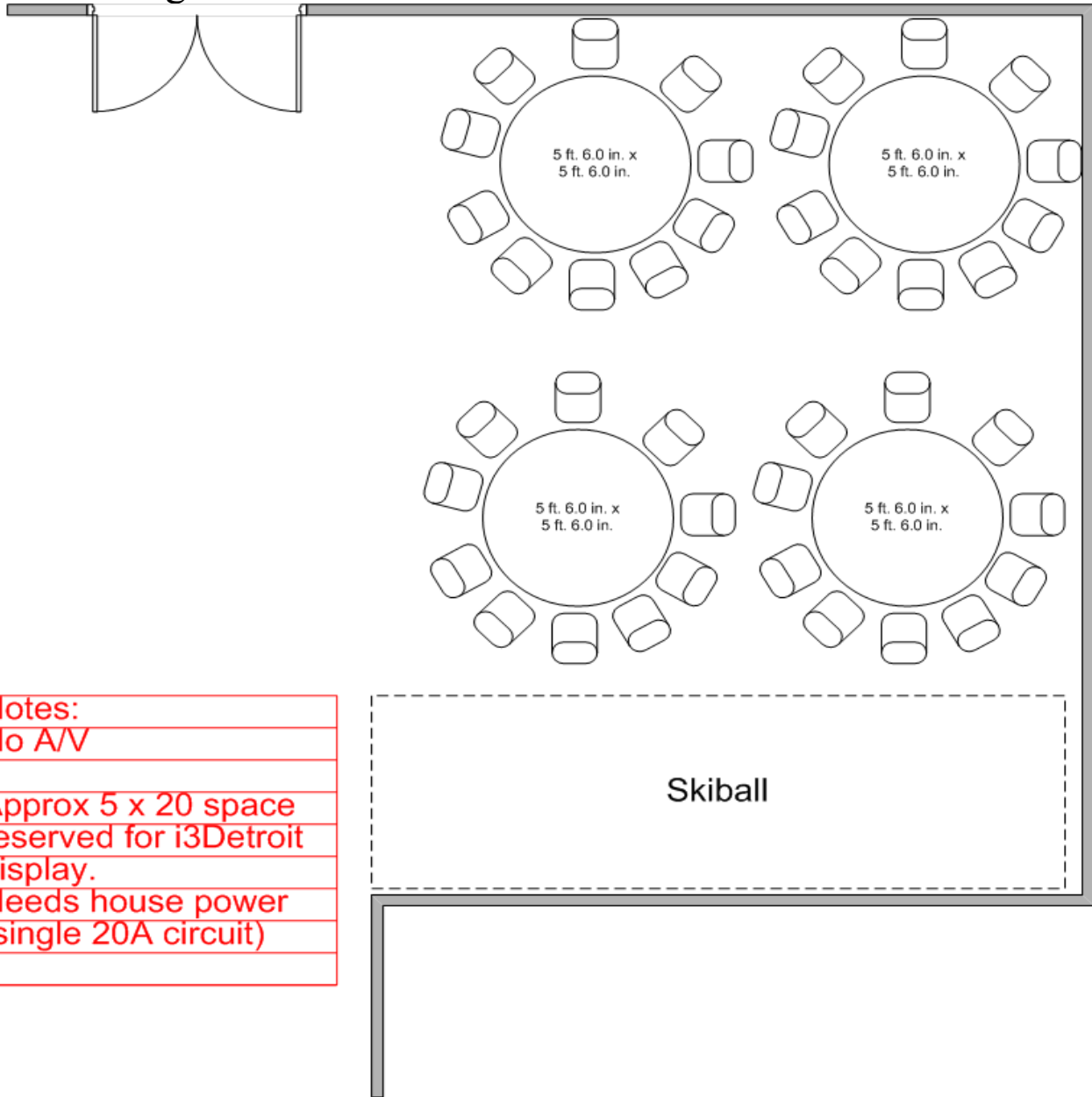
- ~90 – Chairs
- 16 – Tables (6'x30")
- 1 – Table (6'x18")
- 2 – Round (5' 6")
- 14 – Skirting
- 2 – Round Skirting
- 3 – Large trash cans

Notes:

- Open 24 hours
- Water service outside entrance
- Door nearest the end of the hall will be closed, locked, and blocked from the outside

Room: Dennison Hallway

Use: Open Gaming



Notes:
No A/V
Approx 5 x 20 space reserved for i3Detroit display.
Needs house power (single 20A circuit)

Equipment:

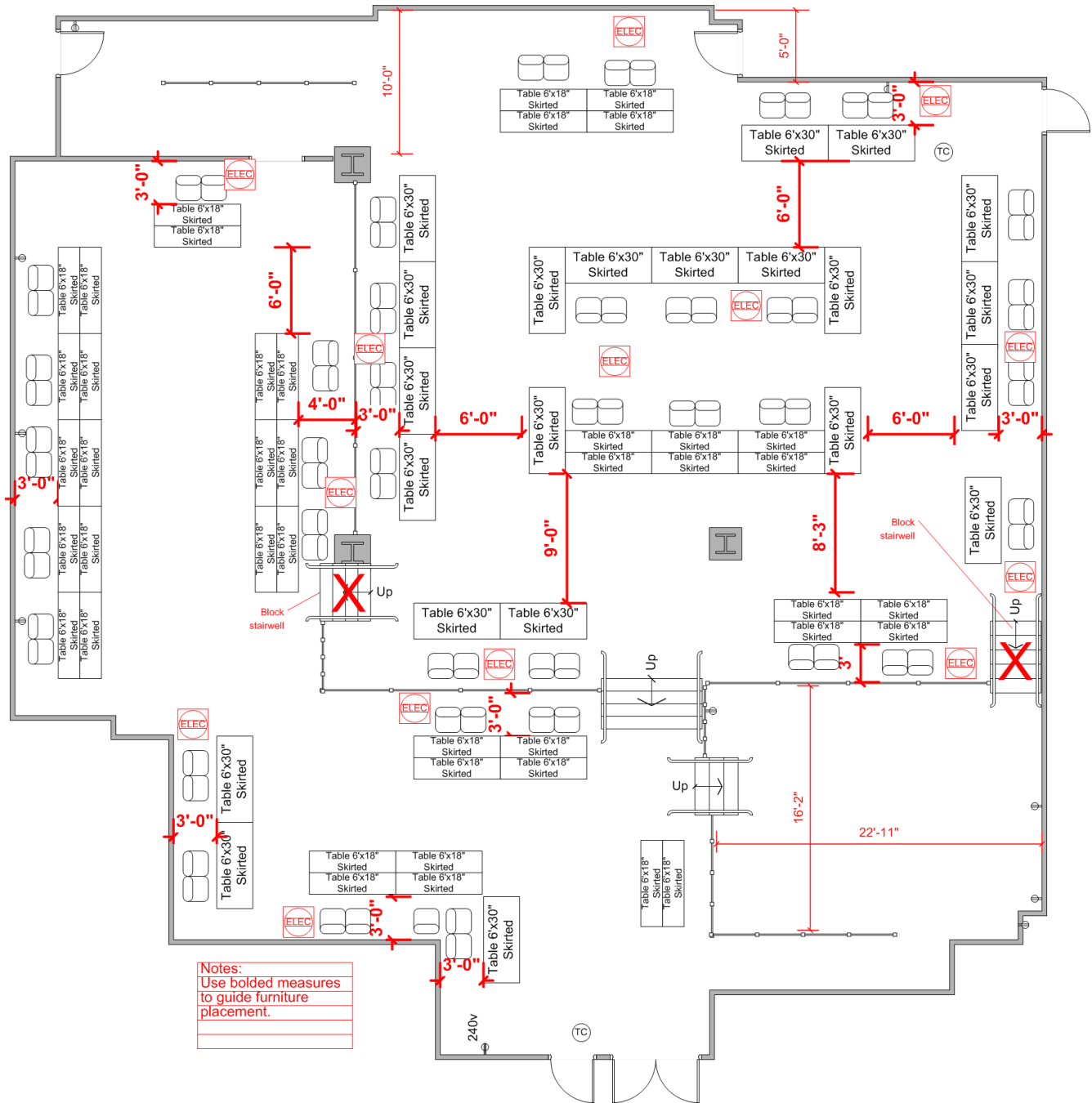
- ~40 – Chairs
- 4 – Round (5' 6")
- 4 – Round Skirting
- 1 – Trash can

Notes:

Area in box should be an approximately 5' x 20' area left clear for skiball display by i3Detroit
 All other furniture removed
 The piano should be relocated at the end of the Ballroom A,B,C hallway.

Room: Mediterranean

Use: Dealer's Room



Equipment:

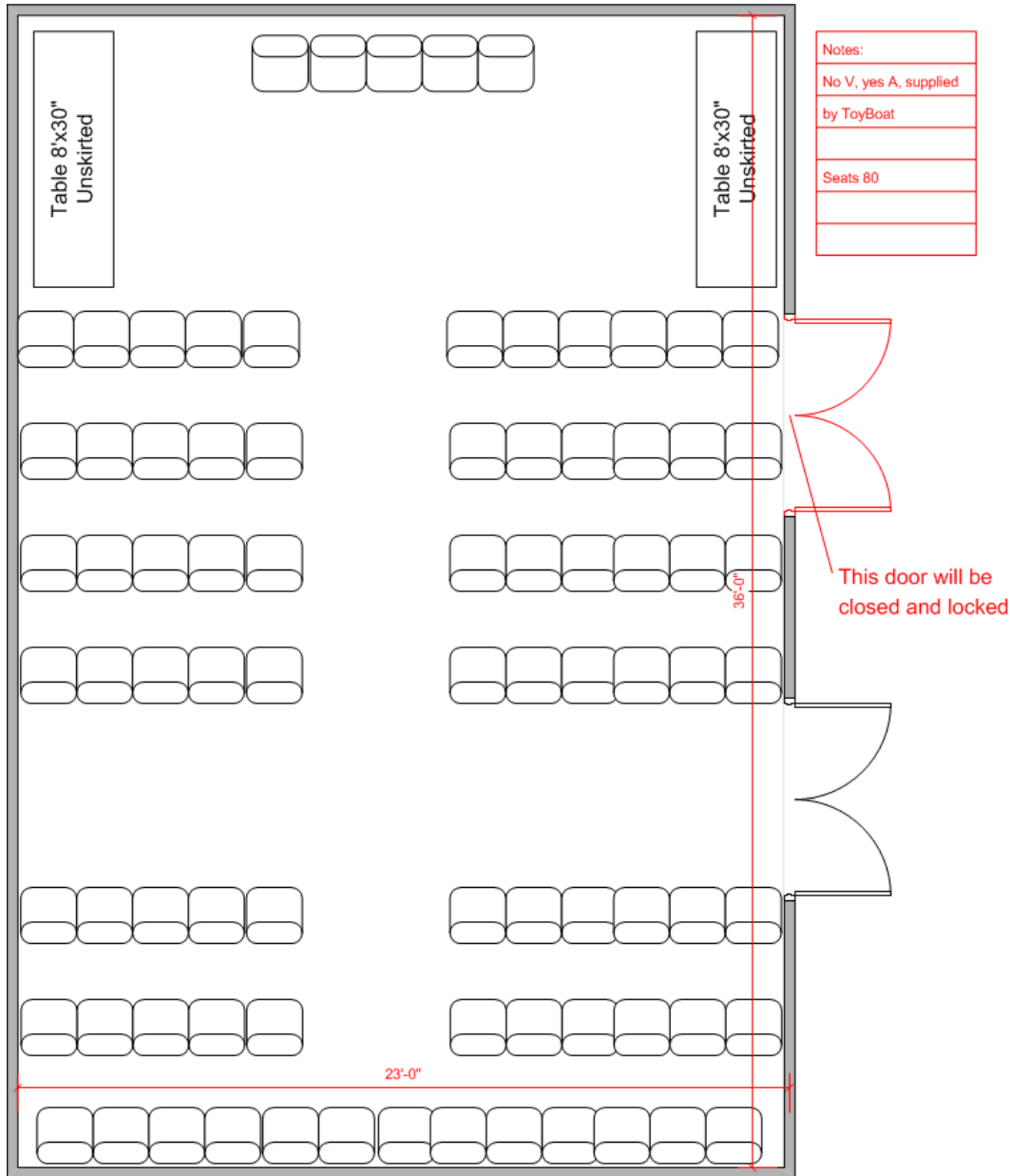
- 22 – Tables (6' x 30")
- 42 – Tables (6' x 18")
- 76 – Chairs
- 43 – Skirting
- 3 – Trash cans

Notes:

Water service outside entrance

Room: Niles

Use: Music Programming



Equipment:

- ~90 – Chairs
- 2 – Tables (8' x 30")

Notes:

- Audio panel provided by Penguicon
- Water service outside door
- Note the locked/blocked door

Room: Room One

Use: Craft Area

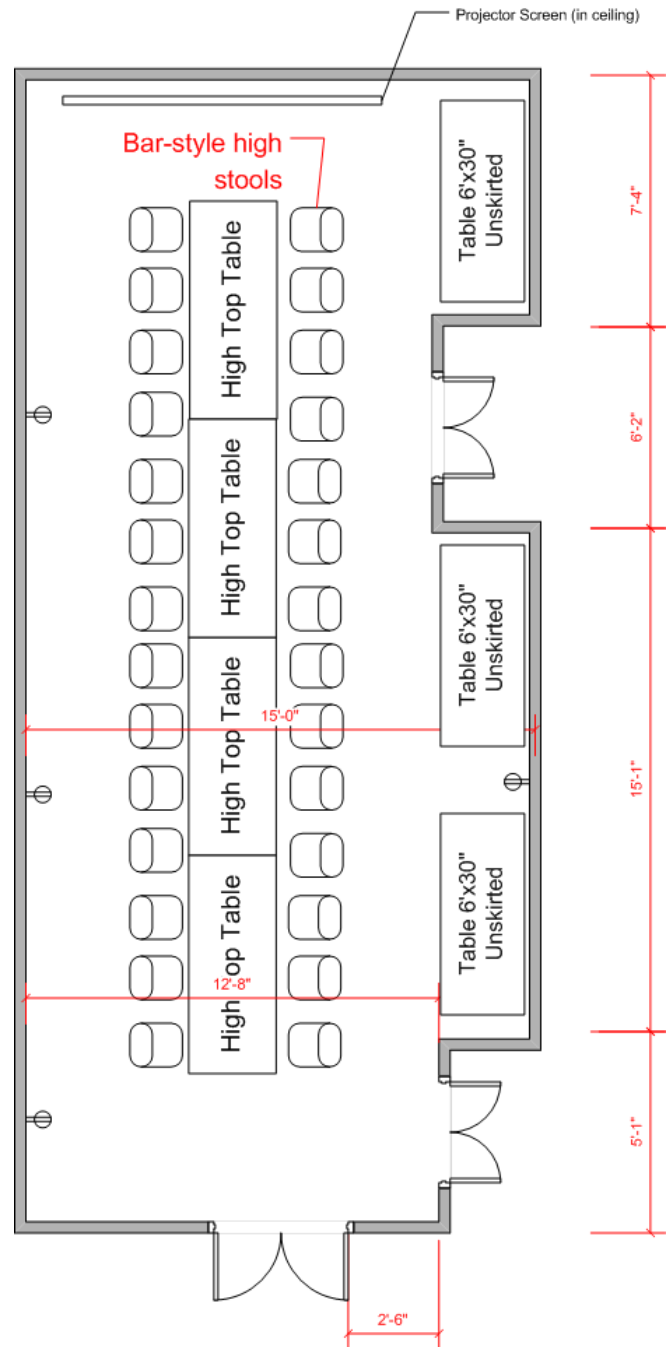
Equipment:

~30 – Chairs (High, bar-style stools)

3 – Tables (6'x30")

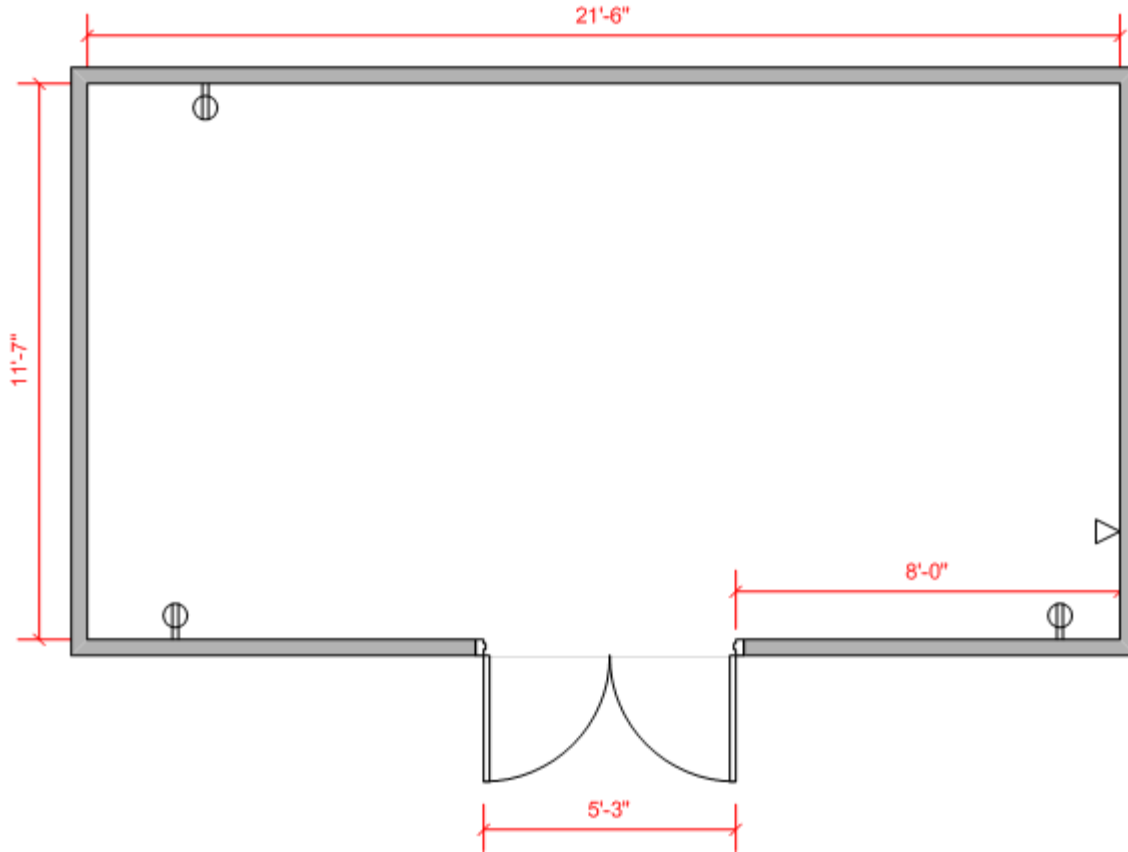
4 – Tables (High Top)

Notes:



Room: Room Two

Use: Green Room



Equipment:

Notes:

Marriot to configure the room with comfortable seating and buffet-style snack/meal service

Green Room open times:

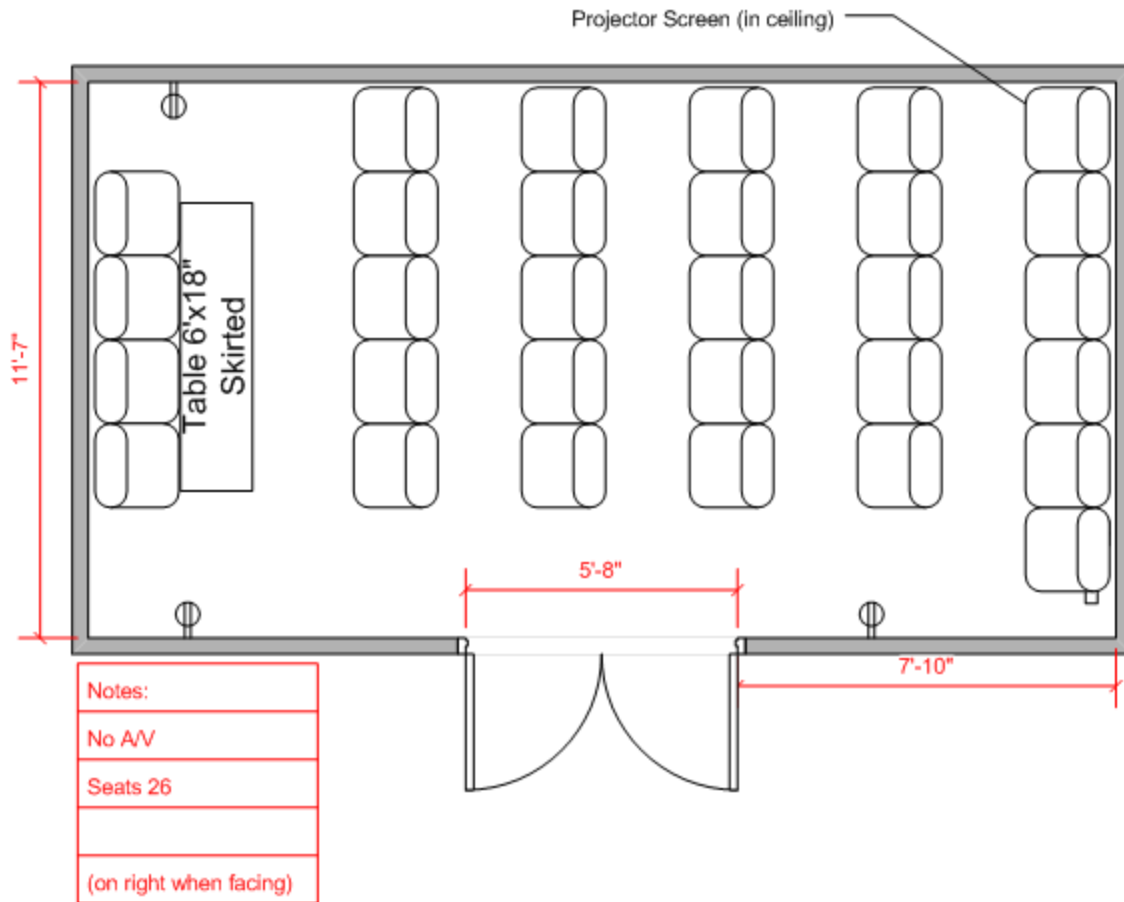
- Friday - 3 – 11
- Saturday - 8am – 11pm
- Sunday - 8am – 2pm

Meals were as follows:

- Friday
 - Dinner only (6pm – 9pm)
- Saturday
 - Breakfast (8am – 10am)
 - Lunch (12pm – 2pm)
 - Dinner (5pm – 7pm)
 - Dinner Redux (9pm – 11pm)
- Sunday
 - Breakfast (8am - 10am)

Room: Room Three

Use: Small Panels



Equipment:

1 – Table (6'x18")

~30 – Chairs

1 – Skirting

Notes:

Room: Concierge Lounge

Use: Consuite

Equipment:

- 1 – Table (Hightop)
- 2 – Trash cans

Notes:

All breakable furnishings and knick-knacks should be removed.
Coffee table behind couch should be removed
Cooler in storage room should be cleared
Pay services to room should be disabled

Room: Guest Rooms 1207 & 1211

Use: Consuite Storage

Equipment:

- 2 – Trash cans

Notes:

All beds and other removable furniture should be removed.
Pay services to room should be disabled

Room: Guest Room 1209

Use: Beer

Equipment:

- 2 – Table (6' x 30")
- 2 – Table (6' x 18")
- 20 – Chairs
- 2 – Skirting
- 1 – Trash cans

Notes:

All beds and other removable furniture should be removed.
Tarps provided by Penguicon for protection of the carpet from food products
Pay services to room should be disabled
Chairs should be delivered as stacks in the back of the room

Room: Guest Room 1218

Use: Food Track Programming / LN2

Equipment:

- 1 – Table (6' x 30")
- 2 – Table (6' x 18")
- 15 – Chairs
- 3 – Skirting
- 1 – Trash can

Notes:

- All beds and other removable furniture should be removed.
- Tarps provided by Penguicon for protection of the carpet from food products
- Pay services to room should be disabled
- Chairs should be delivered as stacks in the back of the room

Room: Guest Room 1220

Use: Eco Track

Equipment:

- 1 – Table (6' x 30")
- ~20 – Chairs
- 1 – Trash can

Notes:

- All beds and other removable furniture should be removed.
- Pay services to room should be disabled
- Chairs should be left stacked in the room

Room: Guest Room 1709

Use: Penguicon TV

Equipment:

- 2 – Table (8' x 30")
- ~5 – Chairs

Notes:

- Both beds should be removed.
- Pay services to room should be disabled
- Chairs should be left stacked in the room.

Room: Parking Garage

Use: First Robotics / Lego Robots

Equipment:

4 – Table (8' x 18")

~20 – Chairs

1 – Trash can

Notes:

Penguicon will supply tarps for this area for the Lego Robotics

Power needs to be supplied by the hotel (one or two outlets)

Area will be roped off by the hotel so that people can't park there